

WAIT LIST FORM

MONTESSORI ENRICHMENT PROGRAM

For Registered BRMCK Mainstream Students Only

Please tick (✓) the appropriate boxes

Child's Name:			
Mainstream Class / Year:	Level:	<input type="checkbox"/> N1 <input type="checkbox"/> N2 <input type="checkbox"/> K1 <input type="checkbox"/> K2	Session: <input type="checkbox"/> AM <input type="checkbox"/> PM
Birth Certificate/ Fin No:	Date of Birth:		
Parent's/ Guardian's Name:			Contact No:
Email Address			
<p>I wish to place my child/ ward on the Wait List for the Montessori Based Enrichment Class:</p> <p><input type="checkbox"/> 8.30 am to 11.30 am: Before School Session for PM BRMCK students</p> <p><input type="checkbox"/> 12.00 noon to 3.00 pm: After School Session for AM BRMCK students</p> <p>For K1 and K2 children only, please indicate <input type="checkbox"/> Bilingual Program <input type="checkbox"/> Full Chinese Program</p> <p>Year _____ <input type="checkbox"/> Term 1 <input type="checkbox"/> Term 2 <input type="checkbox"/> Term 3 <input type="checkbox"/> Term 4</p> <p>Remarks: _____</p>			
ACKNOWLEDGEMENT			
With this request, I have been fully informed and are agreeable to the terms and conditions stated on this form:			
Signature of Parent / Guardian: _____		Date _____	
For Official Use Only	_____	_____	_____
	Bank / Cheque No	Date Received	Amount

TERMS & CONDITIONS

1. Please note that only BRMCK students are eligible to apply for Montessori Enrichment Program. BRMCK does not accept student Wait List applications solely for entry into the enrichment program alone without application for enrolment as a mainstream student of BRMCK.
2. All Wait List applications are subject to first-come-first-served basis for available vacancies.
3. BRMCK is not able to process verbal requests.
4. Parents who wish to place their child on the Wait List are required to ensure that:
 - a. they fill up this Program Wait List form completely.
 - b. the signature on the form is that of one of the student's parents or his / her legal guardian.
 - c. they submit Program Wait List form together with a **non-refundable** payment of an admin fee of SDG\$85.60 (inclusive of prevailing GST) per child via an 'account payee only' cheque addressed to: 'Barker Road Methodist Church Kindergarten'.

BRMCK reserves the right to reject and / or cancel any application if any of the above requirements are not met.
5. There are no discount packages for additional child / children.
6. BRMCK makes no guarantees of enrolment for Wait List applications.
7. In the event, the offer of a vacancy is taken up, the usual registration fees for enrolment is applicable.
8. There will be no refund of the admin fee for Wait List in the event BRMCK is not able to offer a vacancy. This is non negotiable and applicable under all circumstances.
9. BRMCK will only notify parents in the event of an available vacancy.
10. In the event a vacancy is offered but is subsequently declined, additional admin fee for handling another new Wait List position will be charged should parents still require their child to remain on the Wait List to continue to await enrolment at the time, session and date of their choice.
11. There shall be no deferments and / or reservation of vacancies regardless of all circumstances.
12. Foreign students without a Dependant's Pass must have a valid Student Pass before they can attend lessons in BRMCK. In the event that a Student Pass is not approved, there will be no refund of the admin fees for Wait List. There will also be no refund for the registration fees.